

**KLAMATH COUNTY EMERGENCY COMMUNICATIONS DISTRICT MINUTES OF
ADVISORY COMMITTEE MEETING
Wednesday, October 18, 2023
Klamath Emergency Communications District**

I. CALL TO ORDER: The meeting was called to order at 9:08 AM by Mike Cook. Representatives were present from the following agencies:

AGENCY REPRESENTATIVE	HERE	ABSENT
KC Emergency Management		X
Winema National Forest		X
Basin Ambulance - Lorita Ongman		X
Merrill RFD		X
Central Cascade RFD - Bradley Kahler		X
OIT Security		X
Malin RFD		X
Merrill PD		X
Malin PD		X
Kingsley FD		X
Walker Range Fire		X
OSP		X
Klamath Interagency Fire		X
ODF – Randall Baley		X
District #3		X
Chiloquin Ambulance & Fire – Mike Cook (Chair)	X	
BLM – Blake Dornbusch	X	
Harriman RFD		X
Chemult RFD		X
Bonanza RFD		X
Bly RFD		X
District #4 – Larry Woodruff		X
District #1 – Greg Davis	X	
District #5		X
Crescent RFD -		X
Klamath PD – Rob Dentinger	X	
Klamath SO – Chris Kaber (Vice-Chair)		X
Keno RFD – David Bleir	X	

**Guests: Keith Endacott, Joanie Rote, Randy Sword, Chuck Brandsness
Larita Ongman**

APPROVAL OF MINUTES: Blake motioned to approve the meeting minutes from July 19, 2023, Greg seconded, motion carried unanimously.

II. OLD BUSINESS

A. Radio Interoperability: Keith said the group met with Day Wireless to look at adding components that align with the 911 refresh and advance the system. This would be done in project phases allowing the group time to research and obtain funding for those projects. 911 has purchased new modern IP based radios which are the backbone of how the system operates and is in the beginning stage of that upgrade. Mike asked how much the total quote was for. Keith said it was about 1.5 million. Mike is going to redirect some efforts on the funding part and reach out to Merkley and Wyden to see if they can help.

B. Strategic Plan: No update. The board is focusing on succession planning given Keith's retirement at the end of the year. A work session was held a couple weeks ago that he was not able to attend due to being at the APCO conference. The strategic plan provides guidance for equipment replacement upgrades and the district is on track with it. The operating levy expires in June and the board will be looking at renewing and potentially asking for a rate increase to sustain funding. This will be a consideration of the board to place on the May ballot. It is important to not have a gap that the levy funds to retain the operations of the district. Mike asked if they had looked at how much the increase should be. Keith said yes they have a funding committee doing the work on it. Greg asked what is needed from them to help. Keith said it would be letters of support from their boards and education pieces to provide facts for how the partner relationships work.

III. NEW BUSINESS

A. Executive Director Report: Keith said given that he is retiring the board will be looking to fill his position and the partner agencies need to consider what part they may have in that decision. They should consider what type of characteristics and person would be best in the position as it relates to the partners and may be asked to help on a panel for that. The board is looking at SDAO as a consultant to help and they are aware of the importance of partner relationships. Keith asked them all to think about how they can help and contribute to that process.

Mike said he will send something out to the ambulance advisory group and thinks if Keith sends something out they will respond.

B. Operations Manager Report: Joanie introduced Holly, the communications supervisor. She has supervisory training through DPSST and will receive the certificate in one year once she has been in the position for two years. Most recent new hire is doing well, finished phase one of training and will begin on station training today. The eclipse just finished, and staffing was made possible due to dispatchers working overtime and giving up their family time. It was nice that everyone was completely prepared. Joanie thanked the staff and asked partner agencies to extend thanks as well.

CAD Upgrade: All agencies have signed off on the IGA and the City will be the agency purchasing the suite and then bill out per the IGA.

The Vesta phone system is nearing finalization of a contract and then will be sent for State approval and signature. Looking at March 2024 for installation to begin.

The logging recorder will be getting a hardware refresh, making it much more user friendly.

September Call Status: 8856 total calls of which 4390 came in on a 911 line, 1080 123 were Fire & EMS, 765 were medical specific, 6524 were law enforcement incidents and 1689 were law enforcement

initiated.

Rob asked about the call generated categories and uncategorized calls. Joanie explained uncategorized calls are ones necessary to handle a call such as tow, funeral, non-emergency, and support calls. Discussion followed regarding additional calls initiated from one incident.

Blake asked who the new CAD vendor is and when will the switch overtake place. Joanie said Tyler Solutions is the vendor and 911 is not the one purchasing it so Rob might know more. Discussion followed regarding the project history, timeline, and collaboration efforts.

Mike said he agrees with Joanies comments on the eclipse efforts. The benefit of training for the worst and hoping for the best paid off. Mike explained the eclipse incident preparation, management planning, training, and collaboration.

IV. GOOD OF THE ORDER:

Greg said things are going smoothly, the IGA is done well, and everyone is doing an excellent job.

Blake had nothing to add.

David had nothing to add.

Randy said he reached out to SDAO and has a consulting contract to present to the board for approval. The board has a few things to get done before SDAO can begin assisting them and they will be reaching out to partners for input. SDAO will be receiving and handling applicant correspondence and the contract has a maximum fee of \$6000. Randy said Jackson County spent \$26,000 for their recruitment firm and they felt it wasn't good value for the money. Randy said he feels using SDAO is financially being a good steward of the taxpayer dollars and the search will be nationwide. The board will reach out before going into the operating levy renewal and they are planning to ask for more due to the rising cost seen everywhere. Discussion followed regarding dispatch, funding, and district needs. Randy extended an invitation for any of them to do a one-hour dispatch sit in to see the job in action, how hard it is and how dedicated these professionals are. Mike said they will get the word out and help any way they can.

Larita joined at 9:39 am and commented that the eclipse went well.

Keith said he appreciates them all.

VI. AGENDA ITEMS FOR NEXT MEETING.

Next Meeting Date: January 17, 2024, at 9:00am

Mike adjourned the meeting.

The meeting adjourned at 9:43 am.