

**KLAMATH 9-1-1 COMMUNICATIONS DISTRICT
MINUTES OF DISTRICT BOARD MEETING**

**Wednesday, June 16, 2021
Klamath 9-1-1, 2543 Shasta Way, Klamath Falls OR**

I. Call to Order

The meeting was called to order at 10:00am by Dave Burnett.

Board Members Present:

Larita Ongman
Chuck Brandsness
Randy Sword
Dave Burnett
Betty Lucht

Board Members Absent: Steve Schelb
Dee Edson

Others Present: Keith Endacott
Jessica Gibson
Joanie Rote
Mike Rudd
Jon Wanzer

II. Pledge of Allegiance

III. Consent of the Agenda

A. Approval of Agenda and Minutes: Randy motioned to approve the agenda as printed, Larita seconded, motion carried unanimously.

B. Approval of Minutes: Betty motioned to approve May 19, 2021, meeting minutes as printed, Randy seconded, motion carried unanimously.

C. Claims and Demands: Randy motioned to accept claims and demands for May as printed, Betty seconded, motion carried unanimously.

IV. Old Business.

A. Strategic Vision/Sub-Committee Report: No Update.

New Business.

A. Business Manager Report: Jessica reported that she has been working with Lindquist CPA out of Portland who was hired by Teamsters to perform a 2-year payroll audit on years 2019 and 2020. This is for the district's insurance determinations for eligibility.

B. Ops Manger Report: Joanie reported there is one trainee in training and a new hire to start soon. We have been busy planning the staff celebration on the 29th at Favell Museum.

May Call Status: 11,095 total calls of which 5151 came in on a 911 line, 1128 were Fire & EMS, 776 were medical specific and 7402 were law enforcement of which 2250 were law enforcement initiated.

C. Executive Director Report: Oregon APCO e-board still meeting twice a month and working on setting up the fall conference. The AC committee is still meeting monthly.

Senate Bill 425 passed; this declares that telecommunicators are first responders.

D. Executive Session per ORS192.660(2)(i): enter at 10:06am and the public were excused from the meeting. Public meeting resumed at 10:18am.

Betty told Keith there seems to be a general feeling that he leaves before 5pm and is not connected with 911. Keith said he is not punching a clock and is putting in at least 8 hours a day. Some of that is working from home and if not, he is subbing earned leave. Keith said on Sunday there was a major crime that required him to pull the audio files which he did from home.

Dave asked if when he leaves the office, does he always communicate that with the staff. Keith said yes, he does and tells them to have a good day. Keith said if he is working from home in the morning, he may be late into work and not communicate that with the staff.

Dave said the board needs to vote if Keith will receive his step increase. Discussion followed on steps, longevity, and education incentives.

Betty said they have been through difficult and good times. She wanted to make a motion for Dave to appoint a committee to review the pay scales that are setup for the dispatchers and management staff because she does not feel right about them. Larita asked if they could do a comparison to other agency wages and asked if Jessica could request and provide that data for this work session.

Keith said this would not be for CBA as that is for negotiations which are currently taking place unless they are asking to be more involved with those. The board agreed they would not be more involved with that. Keith asked then for the admin staff what is the reasoning for this? Betty said she does not agree with pay raises automatically being given each year. Randy said he thinks it would be good to review all the wage scales as it has been 3 years since the pay equity analysis, and it would be good to review them again. The board agreed to have a work session for this after the August 18th board meeting. Larita said she worked in government many years and they received annual raises no matter what. They knew if they came back every year, they would receive that raise. Discussion followed on steps and pay scales and the utilization of them within the district.

Randy said the issue to decide today is for the board to agree on Keith's step increase. He confirmed with Keith that he was going from step 4 to 5 about a \$100 a week increase.

Randy motioned for the board to approve Keith's step increase, Larita seconded, motion carried unanimously.

Keith reminded the board that he and Joanie will be in Texas at the APCO conference starting on Aug 16th but will attend the meetings remotely.

V. Public Comments and Other Matters: Betty said she has a new phone number 541-884-1157.

VI. Agenda Items for July 21, 2021, 10:00am meeting
Annual Business, Mike Rudd may be gone

VII. Adjourn: Randy motioned to adjourn the meeting, Larita seconded, motion carried unanimously. Meeting adjourned at 10:43am.