

# RESOURCES

LB-20

## GENERAL FUND

HISTORICAL DATA			RESOURCE DESCRIPTION		Klamath 9-1-1 Emergency Communications District				
	Actual Second Preceding 2019-2020	Actual First Preceding 2020-2021	Adopted Budget 2021-2022		Budget for Next Year 2022 - 2023				
					Proposed	Approved	Adopted By Governing Body		
1				1	<b>Beginning Fund Balance</b>				1
2				2	Available cash on hand*(cash basis),or				2
3	732,501	728,259	635,302	3	Net working capital*(accrual basis)	931,018	931,018	893,128	3
4	1,000	423	1,000	4	4020 - Interest	500	500	500	4
5	35,000	47,765	35,000	5	4043 - Previously levied taxes estimated to be received	35,000	35,000	35,000	5
6				6					6
7				7	OTHER RESOURCES				7
8	390,000	578,453	675,000	8	4010 - 9-1-1 Excise Tax	692,124	692,124	692,124	8
9	7,500	8,598	7,500	9	4025 - Tow Contract Fees	7,800	7,800	7,800	9
10	3,900	5,670	3,900	10	4030 - Miscellaneous Receipts(gifts, records duplication)	4,500	4,500	4,500	10
11	35,000	26,049	40,000	11	4040 - Other Revenue (ODF/ODFW/HERT in lieu of Taxes)	40,000	40,000	40,000	11
12	48,000	28,800	78,200	12	4500 - OEM Subaccount Funds	78,200	78,200	78,200	12
13	17,500	21,187	21,869	13	4600 - Contract Service Fees	22,028	22,028	22,028	13
14	14	250,000	-	14	4800 - Grant Revenue	-	-	0	14
15	375	-	-	15	Transfer from Building Reserve Fund	50	50	50	15
16	475,000	-	-	16	Transfer from Equipment Reserve Fund	0	0	0	16
17				17					17
18	1,745,790	1,695,203	1,497,771	18	Total resources, except taxes to be levied	1,811,220	1,811,220	1,773,330	18
19			1,428,901	19	Taxes necessary to balance	1,482,635	1,482,635	1,482,635	19
20	1,283,852	1,330,416		20	4041 - Taxes collected in year levied				20
21	<b>3,029,642</b>	<b>3,025,619</b>	<b>2,926,672</b>	21	<b>TOTAL RESOURCES</b>	<b>3,293,855</b>	<b>3,293,855</b>	<b>3,255,965</b>	21

\*Includes Unappropriated Balance Budgeted Last Year

# DETAILED EXPENDITURES

LB-31

2,009,851

## GENERAL FUND

HISTORICAL DATA				EXPENDITURE DESCRIPTION	Klamath 9-1-1 Emergency Communications District			Budget for Next Year 2022-2023
Actual Second Preceding 2019-2020	Actual First Preceding 2020-2021	Adopted Supp. Budget 2021-2022	Proposed		Approved	Adopted By Governing Body		
1	2	3						
			1	<b>PERSONNEL SERVICES</b>				1
2	110,088	114,541	115,326	2 Director	121,944	121,944	121,944	2
3	75,104	81,477	82,913	3 Operations Manager	87,058	87,058	87,058	3
4	58,710	65,858	67,917	4 Communications Supervisor (2)	129,063	129,063	129,063	4
5	487,724	426,959	544,670	5 Full-time Dispatcher (9)	592,291	592,291	592,291	5
6	0	10,024	27,259	6 Part-time Dispatcher (0)	0	0	0	6
7	113,449	175,353	251,933	7 Half-time Dispatcher (6)	214,352	214,352	214,352	7
8	63,530	73,372	77,308	8 Business Manager	82,750	82,750	82,750	8
9	26,789	26,666	30,859	9 Support Specialist QA	33,050	33,050	33,050	9
10	0	0	0	10 Administrative Assistant	0	0	0	10
11	21,248	26,233	55,092	11 6566-Overtime/Holiday Wages	65,844	65,844	65,844	11
12	18,745	23,677	25,261	12 6596-Social Security/Medicare/WBF	32,710	32,710	32,710	12
13	1,718	545	2,264	13 6570-Workers Compensation Insurance	2,264	2,264	2,264	13
14	195,257	318,179	220,514	14 6571-PERS (Retirement)	240,781	240,781	240,781	14
15	306,935	316,015	387,190	15 6572-Medical Insurance	378,509	378,509	378,509	15
16	3,252	4,009	4,299	16 6573-Life & Long Term Disability Insurance	4,776	4,776	4,776	16
17	457	555	400	17 6574-EAP Insurance (Employee Assistance)	400	400	400	17
18	0	13744.84	20,968	18 6575 - Unemployment Tax	22,059	22,059	22,059	18
19	1,026	1,426	2,000	19 6597-Recruitment	2,000	2,000	2,000	19
20	<b>1,484,032</b>	<b>1,678,634</b>	<b>1,916,173</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>2,009,851</b>	<b>2,009,851</b>	<b>2,009,851</b>	20
21	<b>16.5</b>	<b>17.7</b>	<b>16.6</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>18.3</b>	<b>18.3</b>	<b>18.3</b>	21
22				22				22
23				<b>MATERIALS &amp; SERVICES</b>				23
24	4,059	1,318	6,600	24 7018-Private Car Mileage	5,847	5,847	5,847	24
25	6,106	1,787	13,801	25 7020-Meals, Lodging & Misc. Travel Expenses	18,651	18,651	18,651	25
26	401	1,089	700	26 7021-Postage, Freight, Express	700	700	700	26
27	250	0	250	27 7023-Rental (All Other - Tools, Equip)	250	250	250	27
28	9,888	10,028	10,200	28 7024-General Telephone Expense	10,200	10,200	10,200	28

# DETAILED EXPENDITURES

GENERAL FUND

EXPENDITURE DESCRIPTION									
HIS	Actual Second Preceding 2019-2020	Actual First Preceding 2020-2021	Adopted Budget 2021-2022			Budget for Next Year 2022-2023			
						Proposed	Approved	Adopted By Governing Body	
<b>Materials &amp; Services Continued</b>									
1	7,481	4,698	8,400	1	7001-Training Fees & Expenses	8,830	8,830	8,830	1
2	7,510	21,494	16,200	2	7003-Maintenance & Repair	17,300	17,300	17,300	2
3	9,188	10,140	12,685	3	7004-Business Insurance	13,319	13,319	13,319	3
4	1,577	1,101	1,440	4	7005-Publications & Legal Notices	1,440	1,440	1,440	4
5	5,167	4,249	5,800	5	7006-Dues & Subscriptions	7,786	7,786	7,786	5
6	4,496	4,944	10,000	6	7008-Office Supplies & Expenses	10,000	10,000	10,000	6
7	3,168	6,546	6,400	7	7009-Recognition Events & Awards	6,450	6,450	6,450	7
8	3,231	950	7,050	8	7010-Board Training & Conferences	7,725	7,725	7,725	8
9	302	0	480	9	7011-Board Meeting Expenses	480	480	480	9
10	0	3,474	0	10	7012-Election Expenses	5,500	5,500	5,500	10
11	1,227	428	2,700	11	7013-Public Awareness	2,700	2,700	2,700	11
12	124	386	1,000	12	7014-Miscellaneous	1,000	1,000	1,000	12
13	0	2,978	5,000	13	7015-Office Equipment	5,000	5,000	5,000	13
14	3,789	1,804	6,845	14	7016-Communications Equipment	7,385	7,385	7,385	14
15	0	0	150	15	7017- Interest / Loan expense	150	150	150	15
16	19,207	18,343	20,000	16	7028-Utilities	20,000	20,000	20,000	16
17	9,600	9,900	9,800	17	7029-Audit and Accounting Services	9,800	9,800	9,800	17
18	61,171	72,320	93,194	18	7030-Contract Services	92,227	92,227	92,227	18
19	3,431	0	1,200	19	7031-Legal Services	1,200	1,200	1,200	19
20	103	307	200	20	7032-Language Line	200	200	200	20
21	8,600	8,600	9,053	21	7033-Radio System Maintenance Fee - KIRG	9,053	9,053	9,053	21
22	5,052	6,410	14,800	22	7043-Legal Attorney Fees	20,800	20,800	20,800	22
23	0	0	0	23	7099 - MSAG Pass Through	0	0	0	23
24	<b>175,128</b>	<b>193,294</b>	<b>263,948</b>	24	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>283,993</b>	<b>283,993</b>	<b>283,993</b>	24

DETAILED EXPENDITURES

GENERAL FUND

HIS					EXPENDITURE DESCRIPTION			Budget for Next Year 2022-2023		
	Actual Second Preceding 2019-2020	Actual First Preceding 2020-2021	Adopted Supp. Budget 2021-2022			Proposed	Approved	Adopted By Governing Body		
				1	<b>CAPITAL OUTLAY</b>					
1	7,837	8,992	7,323	2	8220 - Office Equipment	21,600	21,600	21,600		
2	4,840	54,677	70,100	3	8210 - Communications Equipment	166,000	166,000	16,000		
3				4			0	0		
4	659,987	55,000	55,000	5	8240-Zions Bank Loan - Principal	55,000	55,000	55,000		
5	74,356	19,631	17,903	6	8241-Zions Bank Loan - Interest	16,709	16,709	16,709		
6	0	81,472	0	7	8242-Transition Liability Pay Off	0	0	0		
7	<b>747,020</b>	<b>219,772</b>	<b>150,326</b>	8	<b>TOTAL CAPITAL OUTLAY</b>	<b>259,309</b>	<b>259,309</b>	<b>109,309</b>		
8				9			0	0		
9				10	<b>SPECIAL PAYMENTS</b>		0	0		
10	22,585	20,550	78,200	11	7099 - OEM Subaccount Expenditures	78,200	78,200	78,200		
11				12			0	0		
12	<b>22,585</b>	<b>20,550</b>	<b>78,200</b>	13	<b>Total Special Payments</b>	<b>78,200</b>	<b>78,200</b>	<b>78,200</b>		
13				14			0	0		
14				15	<b>INTERFUND TRANSFERS</b>		0	0		
15	0	150,000	0	16	Transfer to Equipment Reserve Fund	100,000	100,000	250,000		
16	49,623	0	0	17	Transfer to Facilities Reserve Fund		0			
17				18			0			
18	<b>49,623</b>	<b>150,000</b>	<b>0</b>	19	<b>TOTAL TRANSFERS</b>	<b>100,000</b>	<b>100,000</b>	<b>250,000</b>		
19				20			0	0		
20	0	0	0	21	General Contingency	0	0	0		
21				22						
22			0	23	<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>0</b>		
23				24						
24	<b>2,478,388</b>	<b>2,262,250</b>	<b>2,408,647</b>	25	<b>TOTAL EXPENDITURES</b>	<b>2,731,353</b>	<b>2,731,353</b>	<b>2,731,353</b>		
25	<b>515,014</b>	<b>527,748</b>	<b>518,025</b>	26	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>562,502</b>	<b>562,502</b>	<b>524,612</b>		
26	<b>2,993,402</b>	<b>2,789,998</b>	<b>2,926,672</b>	0	<b>TOTAL</b>	<b>3,293,855</b>	<b>3,293,855</b>	<b>3,255,965</b>		

FORM  
LB-11

This fund is authorized and established by resolution number 22-01, on April 20, 2022 for the following specified purposes: repair or replacement of Communications District Equipment.

**RESERVE FUND - EQUIPMENT  
RESOURCES AND REQUIREMENTS**

Per ORS 294.346 (2) Not less frequently than every 10th anniversary of the date upon which a reserve fund is established the governing body of the municipal corporation shall review the reserve fund and determine whether the fund will be continued or abolished.

Klamath 9-1-1 Emergency Communications District

HISTORICAL DATA				DESCRIPTION RESOURCES AND REQUIREMENTS		Budget for Next Year 2022-2023			
Actual		Adopted Supp. Budget 2021-2022				Proposed	Approved	Adopted By Governing Body	
Second Preceding Year 2019 - 2020	First Preceding Year 2020-2021								
				<b>RESOURCES</b>					
				<b>Beginning Fund Balance:</b>					
1	674,378	200,098	350,000	1	Cash on Hand*(cash basis),or	350,000	350,000	350,000	1
2	0			2	Working Capital*(accrual basis)		0		2
3	806	119	400	3	Earnings from Investments (interest earned)	300	300	300	3
4	0	150,000		4	Transferred from other funds	100,000	100,000	250,000	4
5				5			0		5
6	675,184	350,217	350,400	6	Total resources, except taxes to be levied	450,300	450,300	600,300	6
7				7	Taxes necessary to balance		0		7
8				8	Taxes collected in year levied		0		8
9	675,184	350,217	350,400	9	TOTAL RESOURCES	450,300	450,300	600,300	9
10				10	<b>REQUIREMENTS</b>		0		10
11	0	0		11	Radio Console & Transmitter Equipment		0		11
12	0	0		12	Communications & Security Equipment		0		12
13	475,500	217	0	13	Transfer to General Fund	0	0		13
14				14	8210 comm equipment		0		14
15				15	8220 office equipment		0		15
16				16			0		16
17	475,000	217	0	17	6. Total Expenditures	0	0		17
18	200,184	350,000	350,400	18	7. RESERVED FOR FUTURE EXPENDITURE	450,300	450,300	600,300	18
19	675,184	350,217	350,400	19	<b>13. TOTAL REQUIREMENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19</b>

\*Includes Unappropriated Balance budgeted last year

FORM  
LB-11

**RESERVE FUND -FACILITY  
MAINTENANCE, REPAIRS & UPDATES**

Per ORS 294.346 (2) Not less frequently than every 10th anniversary of the date upon which a reserve fund is established the governing body of the municipal corporation shall review the reserve fund and determine whether the fund will be continued or abolished.

This fund is authorized by ORS 294.346 and established by resolution number 20-02, on May 20, 2020 for the following specified purposes: facility maintenance, repairs and updates

Klamath 9-1-1 Emergency Communications District

HISTORICAL DATA				DESCRIPTION RESOURCES AND REQUIREMENTS	Supplemental Budget for 2022-2023			
Actual		Adopted Budget 2021-2022			Proposed	Approved	Adopted By Governing Body	
Second Preceding 2019-2020	First Preceding 2020-2021							
				<b>RESOURCES</b>				
				<b>Beginning Fund Balance:</b>				
1	84,480	50,002	50,002	1 Cash on Hand*(cash basis),or	50,025	50,025	50,025	1
2	0		0	2 Working Capital*(accrual basis)	0	0	0	2
3	102	27	150	3 Earnings from Investments (interest earned)	50	50	50	3
4	148	0		4 Transferred from general fund	0	0	0	4
5				5				5
6				6				6
7				7				7
8				8				8
9	84,730	50,030	50,152	9 Total resources, except taxes to be levied	50,075	50,075	50,075	9
10				10 Taxes necessary to balance				10
11				11 Taxes collected in year levied				11
12	84,730	50,030	50,152	12 TOTAL RESOURCES	50,075	50,075	50,075	12
13				13 <b>REQUIREMENTS</b>				13
14	34,421	27	0	14 Transfer to General Fund	50	50	50	14
15				15				15
16				16				16
17				17				17
18				18				18
19	0	27	0	19 Total Expenditures	50	50	50	19
20	50,309	50,002	50,152	20 RESERVED FOR FUTURE EXPENDITURE	50,025	50,025	50,025	20
21	50,309	50,002	50,152	21 <b>TOTAL REQUIREMENTS</b>	<b>50</b>	<b>50</b>	<b>50</b>	21

\*Includes Unappropriated Balance budgeted last year