

Klamath Radio Interoperability Executive Board Meeting
November 14, 2022 – 1:00pm
at Klamath 911 Emergency Communications District Office

Present: Keith Endacott - Klamath 911 Ex. Director
Brandon Fowler – KCSO, Klamath County Emergency Manager
Jeremy Morris - Klamath County Public Works
Mike Cook – KCAAC - Chiloquin RFPD, Fire Chief - Virtual

Absent: Rob Dentinger - Klamath Falls City Police, Chief
Matt Hitchcock - FD #1, Fire Chief
John Ketchum – FDB - Keno Fire District, Fire Chief - Remote

Guests: Joanie Rote – Klamath 911, Ops Manager
Bradley Kahler – Central Cascade Fire & EMS - Virtual
Richard Howell – DPS Telecom, Virtual
Ron Stover – DPS Telecom, Virtual

I. CALL TO ORDER: Meeting was called to order by Keith at 1:00pm.

A. Roll Call

B. Public Comment: None

C. Communications: Keith reviewed the SDIS insurance best practices survey for the upcoming policy year. The group is eligible to receive up to 10% discount on the 2023 premium. Keith reviewed the credit eligibility categories and participation required of board members necessary to be completed by the end of December. Mike said he went to the OFDDA academy training and thought that would meet a requirement. Discussion followed regarding the training opportunities available to receive the full discount. The group requested that Jessica email out the link to available online trainings.

II. OLD BUSINESS: Jeremy motioned to approve October meeting minutes, Brandon seconded, motion carried unanimously.

Claims & Demands: Keith reviewed the following bills.

Angel Mt. in the amount of \$2820.51 for monthly rent, Pacific Power in the amount of \$368.30 for monthly utilities and SDAO in the amount of \$426.60 for annual membership dues.

Brandon motioned to pay bills as presented for November, Jeremy seconded, motion carried unanimously.

Bylaws/Policy Review: No action

Hamaker Control Site -DWS: Ron with DPS provided an on-screen presentation of their products available for site monitoring. Tempdefender G2 would provide site monitoring for the 6

sites and 10 data points looking to be picked up. Ron showed how the product monitors and reports alarms with notification alerts being sent via email. Administrative controls are managed through an online webpage monitoring platform.

Generator monitoring: Reviewed Modbus and Tmon LNX products that provide generator monitoring.

Project discussion followed regarding Day Wireless's interaction with DPS that initiated today's presentation. Keith thanked DPS for their presentation and said the group will follow up with Day Wireless.

Ron and Richard left the meeting at 1:51pm.

Discussion followed regarding site management, maintenance agreements and monitoring capabilities. Mike said what DPS products offer would provide supervisory control and data acquisition efficiently and he would like to see that in place.

Keith said Day Wireless has assigned a new employee that was unable to make today's meeting but will be out next week for introductions.

III. NEW BUSINESS

2023-2024 Budget Fee Schedule: Keith reviewed the 2022-2023 fee schedule which included a 10% increase raising the budget income to \$110,000. Discussion followed regarding the need for future fee increases to provide project funding. Brandon said there should be a built-in yearly increase to the fee schedule coinciding with rising costs. Mike agreed and said they should have a 3-year plan for a 10% increase and then revisit. Jeremy agreed and felt all users paying fees should be informed ahead of time of the planned increases. Mike said someone needs to draft a letter that can be sent out to inform the users.

Mike asked who should be in attendance as representation on the board. Discussion followed regarding makeup of the e-board.

Mike said he feels they are behind financially to be prepared for technology upgrades. Fees need to increase to build reserves that will support funding necessary upgrades. Bradley feels the cost could be rolled into a grant for radio upgrades. Brandon said that could be an option, but they do not know that project cost to make an informed decision. Keith said there is no system administrator, nor anyone on the board extending personnel resources committed to projects, monitoring or other business matters. Discussion followed regarding the financial position of the group, financial reserves, and support personnel.

Jeremy asked if the consulting group provided in their plan a dollar amount necessary to upgrade the system. Brandon said the analysis did not provide enough detail to put a dollar amount on the cost of total upgrades. Jeremy said they need someone that can advise the group on necessary upgrades and spend time to develop a 5-year plan that can be acted on. Brandon said he supports a 2023-2024 10% increase to user fees. He also agrees with Jeremy that they need to look at

what the next system needs to be capable of and make an outline. If a consultant is needed after that then they could pursue it.

Jeremy motioned to adjust the annual rate with a 10% increase for the 2023-2024 user fees, Brandon seconded, motion carried unanimously.

Open Discussion: None

Good of the Order: None

IV. ADJOURNMENT: Keith motioned to adjourn, Brandon seconded, meeting adjourned at 2:33pm.

Next Meeting Date: December 12, 2022 @ 1:00pm