

**KLAMATH 9-1-1 COMMUNICATIONS DISTRICT
MINUTES OF DISTRICT BOARD MEETING**

**Wednesday, August 18, 2021
Klamath 9-1-1, 2543 Shasta Way, Klamath Falls OR**

I. Call to Order

The meeting was called to order at 10:00am by Dave Burnett.

Board Members Present: Chuck Brandsness
 Randy Sword
 Dave Burnett
 Betty Lucht
 Larita Ongman

Board Members Absent: Bob Moore

Others Present: Keith Endacott - Remote
 Jessica Gibson
 Joanie Rote - Remote
 Chris Swan
 Brandon Fowler
 Jon Wanzer

II. Pledge of Allegiance

III. Consent of the Agenda

A. Approval of Agenda and Minutes: Randy motioned to approve the agenda as printed, Larita seconded, motion carried unanimously.

B. Approval of Minutes: Randy motioned to approve July 21, 2021, meeting minutes as printed, Larita seconded, motion carried unanimously.

C. Claims and Demands: Larita motioned to accept claims and demands for August as printed, Randy seconded, motion carried unanimously.

IV. Old Business.

A. Strategic Vision/Sub-Committee Report: No specific meetings have taken place for this but at the conference vendor show has been very informative and they have taken all the time to look at what's available and upcoming to make progress on this.

New Business.

A. Business Manager Report: Jessica reported the financial audit is progressing with the onsite portion being scheduled within the next week. The final report is expected to be presented at Septembers meeting.

B. Ops Manger Report: Chris reported on behalf of Joanie
July Call Status: 11,701 total calls of which 5,783 came in on a 911 line, 1,219 were Fire & EMS, 806 were medical specific and 9676 were law enforcement of which 2,229 were law enforcement initiated.

C. Executive Director Report: Currently at the national APCO Conference in San Antonio. The Oregon chapter has cancelled the fall conference scheduled in September due to travel restrictions of many PSAP's.

APCO Advisory Committee ongoing routine meetings.

Lifecycle projects in process and planning: security system server and workstations, logging recorder and CAD virtual server updates.

D. Wage Scale & Comp's Review: Jessica informed that the wage comparison data has been collected and is being prepared to be put into a readable report but that is not finished yet. Betty asked Jessica if she knew the reports were due today. Jessica said yes. Keith said he could speak to that; saying the raw data has been collected but the total compensation packages are very complex and would be hard for the board to digest. This all needs to be put into a more digestible presentation for them and that has not been able to be done yet.

V. Public Comments and Other Matters: Dave asked the board what they thought of him reaching out to Donna Walker to consider serving in Zone 4. Discussion took place regarding this and recruitment of candidates for this position.

Keith reminded the board of the differences in acting on behalf of the board individually and as individual citizens.

Randy made a motion for Chuck to inquire on behalf of the board from the County on obtaining addresses for zones and for Dave to speak to Donna Walker regarding the position of Zone 4, Betty seconded, motion carried unanimously.

Keith said the wage scale comparison review goes hand in hand with contract negotiations and adds some hurdles to the process. It is the same information to be used in negotiations and he asked for this to be pushed back after negotiations. The board agreed to postpone.

VI. Agenda Items for September 15, 2021, 10:00am meeting
Wage Scale & Comps Review

VII. Adjourn: Dave motioned to adjourn the meeting, Randy seconded, motion carried unanimously. Meeting adjourned at 10:18am.