

**KLAMATH 9-1-1 COMMUNICATIONS DISTRICT  
MINUTES OF DISTRICT BOARD MEETING  
Wednesday, April 19, 2023  
Klamath 9-1-1, 2543 Shasta Way, Klamath Falls OR**

**I. Call to Order**

The meeting was called to order at 10:18 am by Chuck Brandsness.

Board Members Present: Betty Lucht  
Brandon Fowler  
Chuck Brandsness  
Bob Moore  
Larita Ongman  
Randy Sword

Board Members Absent: Jan Bos

Others Present: Keith Endacott  
Jessica Gibson  
Joanie Rote  
Mike Rudd, Board Attorney

**II. Pledge of Allegiance**

**III. Consent of the Agenda**

A. Approval of Agenda: Brandon motioned to accept the agenda as printed, Chuck seconded, motion carried unanimously.

B. Approval of Minutes: Larita motioned to approve the meeting minutes from March 15th as printed, Chuck seconded, motion carried unanimously.

C. Claims and Demands: Betty asked about the two sweatshirts that cost \$112.96 as she thought it was expensive. Discussion followed regarding the cost for sweatshirts and Jessica explained that these were part of staff sweatshirts for telecom appreciation week. The combined total for eighteen sweatshirts with embroidery was about \$600. Price comparisons were done, and this was the most cost-effective route to go. Bob asked about the work charged by Mike Rudd and the cost associated with it. Mike explained his fees and the extra cost associated with the additional work performed in March. Mike said he can send raw data of all the work he performed if they want it.

Brandon motioned to accept claims and demands for April as printed, Larita seconded, motion carried unanimously.

**IV. Old Business.**

A. Strategic Vision - Subcommittee Report: No Report – Keith said this is on the Advisory agenda and they provide input as well. It is looked at every couple of years on a rough schedule. Discussion

followed on this being a sufficient 5-year plan. Randy thought this could be removed as it does not need to be discussed monthly.

## V. **New Business.**

A. **Business Manager Report:** Jessica said the fire sprinkler and backflow annual tests have been completed with no repairs necessary or reports of failure.

B. **Ops Manger Report:** Joanie reported there are three trainees currently on station collaborating with their trainers who report they are doing good. One dispatcher suddenly resigned on Monday leaving a vacancy but there are no available trainers if we hired right now so that will be delayed.

Joanie thanked our public safety partners and the Board for taking the time to thank the dispatchers and recognize the importance of the work they do. The board and a couple of agencies provided lunch, a treat, or a thank you, all of which are appreciated.

March Call Status: 8602 total calls of which 3985 came in on a 911 line, 1050 were Fire & EMS, 773 were medical specific, 6071 were law enforcement incidents and 1482 were law enforcement initiated.

Randy asked if the dispatcher that resigned had been here a long time. Joanie said no she was a newer one. Bob asked if we usually do an exit interview. Joanie said yes but this exit did not allow that, and she did not return her call.

CAD Project: This is coming together. Last week the main players put together budget numbers so each can address their board for approval of the combined project with government pricing. Combining the project with one vendor provides a huge benefit for all the entities involved.

Bob asked who the key partners are. Keith said they are the City, County, and Fire District 1. Keith explained the need and leverage of utilizing community dollars for a successful purchase and project implementation. Bob asked how the cost was divided up. Keith explained the components that each agency uses of the system and how they came to the individual agency shared portions. Keith will discuss our share in the budget meeting but noted it is around an initial cost of \$200,000 initial with and annual maintenance cost thereafter around \$60,000.

Randy asked if this was the reason for the significant increase in contract services. Keith said \$200,000 is but the \$60,000 will not come until after deployment.

Bob asked if there was a discount on the hardware in addition to the 40% software discount. Keith said there are no hardware costs for this project as it is cloud based. Bob asked what the backup system is in the event of cloud failure. Keith said it would be paper as it is now. Bob asked about redundancy planning and not being a paper backup. Brandon said there are no more redundant capabilities than what is in place already. Discussion followed regarding redundancy options and what can and cannot be hosted locally. Randy said this needs to be kept simple because CAD is necessary. Keith said the partnership is due to everyone's use of the system even though some individualization of components is necessary, but all will share the cost appropriately. The best interest of 911 is to be a partner. Discussion furthered on the intergovernmental agreement necessary for the project to move forward and a final contract that will deliver the product. Randy thanked all the efforts of everyone involved in the project.

C. Executive Director Report: Keith reported on the following.

State Chapter/APCO – advised of legislation that passed on new background check requirements for law enforcement and dispatchers. Law enforcement will go into effect July 1, but dispatchers have been postponed until Jan 1, 2024. Keith reviewed the new requirement components. Bob asked who the committee was. Keith said DPSST which is the state certifying agency for dispatch, law, and some fire positions. He explained how the committee works, the law that has passed and the components required that are new to our background process. Discussion followed regarding the benefits, cost associations and reason for the law to remove the issue of racial bias.

D. Funding Committee:

Randy reviewed how the district is funded and the process of renewing the levy every five years. He reminded the board of what they have heard many times “It’s not if but when the levy is denied” what will they do. Because of this he is asking the board to establish a committee to research how to increase permanent funding without dissolving the agency. He asked them to utilize SDAO assistance and Attorney Elaine Akins to see how this can be accomplished. Discussion followed regarding the need to increase permanent funding and address the core problem of the .15 cent permanent rate. Brandon asked what Randy is looking for in a motion and said he is willing to participate on the committee.

Brandon motioned to create the Funding Committee comprised of John Wanzer, Brandon Fowler and Bob Moore, Larita seconded, motion carried unanimously.

Bob asked if the property tax is the gross revenue of the County only or does it overlap to new industries when they are established. Keith said it is based on property assessed values. If the County negotiates with a business a deal to not pay taxes for a certain number of years, they do not pay taxes for that duration. The District may or may not be informed of this ahead of time.

**Public Comments and Other Matters: None**

**VI. Agenda Items for May 17, 2023, 10:00am meeting**

**VII. Adjourn:** Larita motioned to adjourn the meeting, Brandon seconded, motion carried unanimously.

Meeting adjourned at 11:19 am.