

# RESOURCES

LB-20

## GENERAL FUND

HISTORICAL DATA				RESOURCE DESCRIPTION	Klamath 9-1-1 Emergency Communications District Budget for Next Year 2021 - 2022			
Actual Second Preceding 2018-2019	Actual First Preceding 2019-2020	Adopted Supp. Budget 2020-2021			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1			1	<b>Beginning Fund Balance</b>				1
2			2	Available cash on hand*(cash basis),or				2
3	850,353	732,501	3	Net working capital*(accrual basis)	635,302	635,302	635,302	3
4	1,279	1,000	4	4020 - Interest	1,000	1,000	1,000	4
5	44,528	35,000	5	4043 - Previously levied taxes estimated to be received	35,000	35,000	35,000	5
6		-	6					6
7		-	7	OTHER RESOURCES				7
8	397,401	390,000	8	4010 - 9-1-1 Excise Tax	675,000	675,000	675,000	8
9	7,760	7,500	9	4025 - Tow Contract Fees	7,500	7,500	7,500	9
10	3,405	3,900	10	4030 - Miscellaneous Receipts(gifts, records duplication)	3,900	3,900	3,900	10
11	61,364	35,000	11	4040 - Other Revenue (ODF/ODFW in lieu of Taxes)	40,000	40,000	40,000	11
12	-	48,000	12	4500 - OEM Subaccount Funds	78,200	78,200	78,200	12
13	16,550	17,500	13	4600 - Contract Service Fees	21,869	21,869	21,869	13
14	-	-	14	4800 - Grant Revenue	-	-	-	14
15	377	375	15	Transfer from Building Reserve Fund	0	-	-	15
16	0	475,000	16	Transfer from Equipment Reserve Fund	0	-	-	16
17		-	17					17
18	1,383,017	1,745,776	18	Total resources, except taxes to be levied	1,497,771	1,497,771	1,497,771	18
19	1,249,313	1,283,852	19	Taxes necessary to balance	1,428,901	1,428,901	1,428,901	19
20			20	4041 - Taxes collected in year levied				20
21	<b>2,632,330</b>	<b>3,029,628</b>	21	<b>TOTAL RESOURCES</b>	<b>2,926,672</b>	<b>2,926,672</b>	<b>2,926,672</b>	21

\*Includes Unappropriated Balance Budgeted Last Year

## DETAILED EXPENDITURES

LB-31

### GENERAL FUND

HISTORICAL DATA				EXPENDITURE DESCRIPTION	Klamath 9-1-1 Emergency Communications District Budget for Next Year 2021-2022				
Actual Second Preceding 2018-2019	Actual First Preceding 2019-2020	Adopted Supp. Budget 2020-2021			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
1					1	<b>PERSONAL SERVICES</b>			
2	110,825	110,088	110,655	2	Director	115,326	115,326	115,326	2
3	56,459	75,104	81,930	3	Operations Manager	82,913	82,913	82,913	3
4	22,642	58,710	63,766	4	Communications Supervisor	67,917	67,917	67,917	4
5	514,220	487,724	531,935	5	Full-time Dispatcher (9)	544,670	544,670	544,670	5
6	27,380	0	14,112	6	Part-time Dispatcher (1)	27,259	27,259	27,259	6
7	62,404	113,449	184,237	7	Half-time Dispatcher (7)	251,933	251,933	251,933	7
8	55,461	63,530	70,921	8	Business Manager	77,308	77,308	77,308	8
9	0	26,789	29,541	9	Support Specialist QA	30,859	30,859	30,859	9
10	0	0	0	10	Administrative Assistant	0	0	0	10
11	35,228	21,248	54,872	11	6566-Overtime Wages	55,092	55,092	55,092	11
12	9,963	0	0	12	Holiday and Comp - Holiday 6566, Comp Wages/Salaries	0	0	0	12
13	16,225	18,745	25,727	13	6596-Social Security/Medicare/WBF	25,261	25,261	25,261	13
14	1,355	1,718	2,264	14	6570-Workers Compensation Insurance	2,264	2,264	2,264	14
15	139,676	195,257	272,369	15	6571-PERS (Retirement)	220,514	220,514	220,514	15
16	234,955	306,935	359,610	16	6572-Medical Insurance	387,190	387,190	387,190	16
17	2,530	3,252	4,455	17	6573-Life & Long Term Disability Insurance	4,299	4,299	4,299	17
18	345	457	400	18	6574-EAP Insurance (Employee Assistance)	400	400	400	18
19	802	0	22,152	19	6575 - Unemployment Tax	20,968	20,968	20,968	19
20	1,438	1,026	2,000	20	6597-Recruitment	2,000	2,000	2,000	20
21	<b>1,291,906</b>	<b>1,484,032</b>	<b>1,830,946</b>	21	<b>TOTAL PERSONAL SERVICES</b>	<b>1,916,175</b>	<b>1,916,175</b>	<b>1,916,175</b>	21
22	<b>16.5</b>	<b>17.7</b>	<b>16.6</b>	22	<b>Total Full-Time Equivalent (FTE)</b>	<b>19.7</b>	<b>19.7</b>	<b>19.7</b>	22
23				23					23
24				24	<b>MATERIALS &amp; SERVICES</b>				24
25	4,977	4,059	3,435	25	7018-Private Car Mileage	6,600	6,600	6,600	25
26	5,762	6,106	4,175	26	7020-Meals, Lodging & Misc. Travel Expenses	13,801	13,801	13,801	26
27	432	401	700	27	7021-Postage, Freight, Express	700	700	700	27
28	0	0	0	28	Rental (Land & Building)	0	0	0	28
29	0	250	250	29	7023-Rental (All Other - Tools, Equip)	250	250	250	29
30	9,584	9,888	10,200	30	7024-General Telephone Expense	10,200	10,200	10,200	30

## DETAILED EXPENDITURES

LB-31

### GENERAL FUND

HIS	EXPENDITURE DESCRIPTION								
	Actual Second Preceding 2018-2019	Actual First Preceding 2019-2020	Adopted Supp. Budget 2020-2021			Budget for Next Year 2021-2022			
						Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
					<b>Materials &amp; Services Continued</b>				
1	8,729	7,481	5,450	1	7001-Training Fees & Expenses	8,400	8,400	8,400	1
2	6,803	7,510	18,420	2	7003-Maintenance & Repair	16,200	16,200	16,200	2
3	8,101	9,188	10,750	3	7004-Business Insurance	12,685	12,685	12,685	3
4	969	1,577	1,440	4	7005-Publications & Legal Notices	1,440	1,440	1,440	4
5	3,699	5,167	5,800	5	7006-Dues & Subscriptions	5,800	5,800	5,800	5
6	5,273	4,496	10,000	6	7008-Office Supplies & Expenses	10,000	10,000	10,000	6
7	2,619	3,168	6,400	7	7009-Recognition Events & Awards	6,400	6,400	6,400	7
8	2,285	3,231	500	8	7010-Board Training & Conferences	7,050	7,050	7,050	8
9	432	302	480	9	7011-Board Meeting Expenses	480	480	480	9
10	4,927	0	5,000	10	7012-Election Expenses	0	0	0	10
11	1,947	1,227	4,375	11	7013-Public Awareness	2,700	2,700	2,700	11
12	433	124	1,000	12	7014-Miscellaneous	1,000	1,000	1,000	12
13	720	0	4,558	13	7015-Office Equipment	5,000	5,000	5,000	13
14	2,885	3,789	9,100	14	7016-Communiucations Equipment	6,845	6,845	6,845	14
15	0	0	150	15	7017- Interest / Loan expense	150	150	150	15
16	18,786	19,207	20,000	16	7028-Utilities	20,000	20,000	20,000	16
17	9,250	9,600	9,800	17	7029-Audit and Accounting Services	9,800	9,800	9,800	17
18	67,105	61,171	82,058	18	7030-Contract Services	93,194	93,194	93,194	18
19	24,612	3,431	8,800	19	7031-Legal Services	1,200	1,200	1,200	19
20	110	103	200	20	7032-Language Line	200	200	200	20
21	9,057	8,600	9,300	21	7033-Radio System Maintenance Fee - KIRG	9,053	9,053	9,053	21
22	0	5,052	0	22	7043-Legal Attorney Fees	14,800	14,800	14,800	22
23	6,381	0	0	23	7099 - MSAG Pass Through	0	0	0	23
24	<b>205,879</b>	<b>175,128</b>	<b>232,340</b>	24	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>249,148</b>	<b>249,148</b>	<b>249,148</b>	24

## DETAILED EXPENDITURES

LB-31

### GENERAL FUND

HIS					EXPENDITURE DESCRIPTION			Budget for Next Year 2021-2022		
	Actual Second Preceding 2018-2019	Actual First Preceding 2019-2020	Adopted Supp. Budget 2020-2021			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
				1	<b>CAPITAL OUTLAY</b>					
1	1,185	7,837	27,605	2	8220 - Office Equipment	7,323	7,323	7,323	1	
2	19,321	4,840	73,563	3	8210 - Communications Equipment	70,100	70,100	70,100	2	
3				4			0	0	3	
4	23,337	659,987	57,750	5	8240-Zions Bank Loan - Principal	55,000	55,000	55,000	4	
5	61,006	74,356	20,329	6	8241-Zions Bank Loan - Interest	17,903	17,903	17,903	5	
6	0	0	81,472	7	8242-Transition Liability Pay Off	0	0	0	6	
7	<b>104,849</b>	<b>747,020</b>	<b>260,719</b>	8	<b>TOTAL CAPITAL OUTLAY</b>	<b>150,326</b>	<b>150,326</b>	<b>150,326</b>	7	
8				9					8	
9				10	<b>SPECIAL PAYMENTS</b>				9	
10		22,585	70,443	11	7099 - OEM Subaccount Expenditures	78,200	78,200	78,200	10	
11				12					11	
12	<b>0</b>	<b>22,585</b>	<b>70,443</b>	13	<b>Total Special Payments</b>	78,200	78,200	78,200	12	
13				14					13	
14				15	<b>INTERFUND TRANSFERS</b>				14	
15	0	0	150,000	16	Transfer to Equipment Reserve Fund	-	0	0	15	
16	0	49,623	0	17	Transfer to Facilities Reserve Fund				16	
17				18					17	
18	<b>0</b>	<b>49,623</b>	<b>150,000</b>	19	<b>TOTAL TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	18	
19				20					19	
20	0	0	0	21	General Contingency	0	0	0	20	
21				22					21	
22			<b>0</b>	23	<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>0</b>	22	
23				24					23	
24	<b>1,602,635</b>	<b>2,478,388</b>	<b>2,544,449</b>	25	<b>TOTAL EXPENDITURES</b>	<b>2,393,848</b>	<b>2,393,848</b>	<b>2,393,848</b>	24	
25	<b>802,217</b>	<b>515,014</b>	<b>527,748</b>	26	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>532,825</b>	<b>532,825</b>	<b>532,825</b>	25	
26	<b>2,404,852</b>	<b>2,993,402</b>	<b>3,072,196</b>	0	<b>TOTAL</b>	<b>2,926,672</b>	<b>2,926,672</b>	<b>2,926,672</b>	26	

FORM  
LB-11

**RESERVE FUND - EQUIPMENT  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.

This fund is authorized and established by resolution number 12-02, on April 18, 2012 for the following specified purposes:  
Repair or replacement of Communications District Equipment.

Klamath 9-1-1 Emergency Communications District

HISTORICAL DATA				DESCRIPTION RESOURCES AND REQUIREMENTS		Budget for Next Year 2021-2022			
Actual		Adopted Supp. Budget 2020-2021				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2018 - 2019	First Preceding Year 2019-2020								
				<b>RESOURCES</b>					
				<b>Beginning Fund Balance:</b>					
1	673,282	674,378	200,098	1	Cash on Hand*(cash basis),or	350,000	350,000	350,000	1
2	0	0		2	Working Capital*(accrual basis)				2
3	1,010	806	400	3	Earnings from Investments (interest earned)	400	400	400	3
4	0	0	150,000	4	Transferred from other funds	-	-	-	4
5				5					5
6	674,292	675,184	350,498	6	Total resources, except taxes to be levied	350,400	350,400	350,400	6
7				7	Taxes necessary to balance				7
8				8	Taxes collected in year levied				8
9	674,292	675,184	350,498	9	TOTAL RESOURCES	350,400	350,400	350,400	9
10				10	<b>REQUIREMENTS</b>				10
11	0	0		11	Radio Console & Transmitter Equipment				11
12	0	0		12	Communications & Security Equipment				12
13	0	475,000	0	13	Transfer to General Fund				13
14				14	8210 comm equipment				14
15				15	8220 office equipment				15
16				16					16
17	0	475,000	0	17	6. Total Expenditures	0	0	0	17
18	674,292	200,184	350,498	18	7. RESERVED FOR FUTURE EXPENDITURE	350,400	350,400	350,400	18
19	674,292	675,184	350,498	19	<b>13. TOTAL REQUIREMENTS</b>	<b>350,400</b>	<b>350,400</b>	<b>350,400</b>	19

\*Includes Unappropriated Balance budgeted last year

FORM  
LB-11

This fund is authorized by ORS 294.525 and established by resolution number 20-02, on May 20, 2020 for the following specified purposes: facility maintenance, repairs and updates

**RESERVE FUND -FACILITY  
MAINTENANCE, REPAIRS & UPDATES**

Any balance in a fund referred to in ORS 280.110 that is not expended or obligated within 10 years from the date the fund was established shall be transferred to the general fund of the District.

Klamath 9-1-1 Emergency Communications District

HISTORICAL DATA				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-2022			
Actual		Adopted Supp. Budget 2020-2021			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding 2018-2019	First Preceding 2019-2020							
				<b>RESOURCES</b>				
				<b>Beginning Fund Balance:</b>				
1	84,590	84,480	50,002	1 Cash on Hand*(cash basis),or	50,002	50,002	50,002	1
2		0		2 Working Capital*(accrual basis)	0	0	0	2
3	127	102	150	3 Earnings from Investments (interest earned)	150	150	150	3
4	0	148	0	4 Transferred from general fund	0	0	0	4
5				5				5
6				6				6
7				7				7
8				8				8
9	84,717	84,730	50,152	9 Total resources, except taxes to be levied	50,152	50,152	50,152	9
10				10 Taxes necessary to balance				10
11				11 Taxes collected in year levied				11
12	84,717	84,730	50,152	12 TOTAL RESOURCES	50,152	50,152	50,152	12
13				13 <b>REQUIREMENTS</b>				13
14				14 USDA-RD Annual Payment	0	0	0	14
15		34,421	150	15 Transfer to General Fund	0	0	0	15
16				16				16
17				17				17
18				18				18
19				19				19
20	0	34,421	150	20 Total Expenditures	0	0	0	20
21	84,717	84,730	50,000	21 RESERVED FOR FUTURE EXPENDITURE	50,152	50,152	50,152	21
22	84,717	84,730	50,000	22 <b>TOTAL REQUIREMENTS</b>	<b>50,152</b>	<b>50,152</b>	<b>50,152</b>	22

\*Includes Unappropriated Balance budgeted last year

# Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

To assessor of Klamath County

## FORM LB-50 2021-2022

Check here if this is  
an amended form.

Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

The Klamath 9-1-1 Emergency Comm Dist has the responsibility and authority to place the following property tax, fee, charge or assessment  
District Name

on the tax roll of Klamath County. The property tax, fee, charge or assessment is categorized as stated by this form.  
County Name

<u>2543 Shasta Way</u> <small>Mailing Address of District</small>	<u>Klamath Falls</u> <small>City</small>	<u>OR</u> <small>State</small>	<u>97601</u> <small>ZIP code</small>	<u>7/1/2021</u> <small>Date</small>
<u>Keith G. Endacott</u> <small>Contact Person</small>	<u>Executive Director</u> <small>Title</small>	<u>541-884-4876</u> <small>Daytime Telephone</small>	<u>kendacott@kc911.us</u> <small>Contact Person E-Mail</small>	

**CERTIFICATION** - You **must** check one box if your district is subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.435.

**PART I: TOTAL PROPERTY TAX LEVY**

		Subject to General Government Limits			
		Rate -or- Dollar Amount			
1.	Rate/Amount levied (within permanent rate limit) . . . . .	1	0.1541		
2.	Local option operating tax . . . . .	2	0.08		
3.	Local option capital project tax . . . . .	3	0	<b>Measure 5 Limits</b>	
4.	Levy for pension and disability obligations . . . . .	4	0	Dollar Amount of Bond Levy	
5a.	Levy for bonded indebtedness from bonds approved by voters <b>prior</b> to October 6, 2001 . . . . .			5a.	0
5b.	Levy for bonded indebtedness from bonds approved by voters <b>on or after</b> October 6, 2001 . . . . .			5b.	0
5c.	Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) . . . . .			5c.	0

**PART II: RATE LIMIT CERTIFICATION**

6.	Permanent rate limit in dollars and cents per \$1,000 . . . . .	6	0.1541
7.	Election date when your <b>new district</b> received voter approval for your permanent rate limit . . . . .	7	
8.	Estimated permanent rate limit for newly <b>merged/consolidated district</b> . . . . .	8	

**PART III: SCHEDULE OF LOCAL OPTION TAXES** - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First year levied	Final year to be levied	Tax amount -or- rate authorized per year by voters
Operating	05/21/19	2019/2020	2023/2024	0.08

**Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES**

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property. **The authority for putting these assessments on the roll is ORS \_\_\_\_\_ (Must be completed if you have an entry in Part IV)**

**BEFORE THE BOARD OF DIRECTORS OF THE  
KLAMATH 9-1-1 EMERGENCY COMMUNICATIONS DISTRICT**

**IN THE MATTER OF ADOPTING THE BUDGET, )  
MAKING APPROPRIATIONS, DECLARING TAX ) RESOLUTION  
RATE, AND CATEGORIZING TAXES ) 21-04, 21-05, 21-06**

**RESOLUTION 21-04**

Be it resolved that the Board of Directors of the Klamath 9-1-1 Emergency Communications District hereby adopts the budget for 2021-2022 in the sum of \$2,926,672 now on file at the District Office.

**RESOLUTION 21-05**

Be it resolved that the amounts for the fiscal year beginning July 1, 2021 and for the purposes shown below are hereby appropriated as follows:

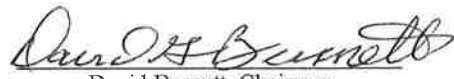
<b>General Fund</b>		<b>Equipment Reserve Fund</b>	
Personal Services	\$ 1,916,175	Capital Outlay	\$ 0.00
Materials and Services	\$ 249,148	Reserved for future Expense	\$ <u>350,400</u>
Capital Outlay	\$ 150,326	Fund Total	\$ 350,400
Special Payments	\$ 78,200	Interfund Transfer	\$ 0.00
Unappropriated Ending Fund Balance	\$ <u>532,825</u>		
Fund Total	\$ 2,926,674		
		<b>Facilities Maintenance and Repairs Fund</b>	
		Expenditures	\$ 0.00
		Reserved for future Expense	\$ <u>50,152</u>
		Fund Total	\$ 50,152
		Interfund Transfer	\$ 0.00

**RESOLUTION 21-06**

Be it resolved that the Board of Directors for the Klamath 9-1-1 Emergency Communications District hereby imposes the taxes provided for in the adopted budget at the Permanent Rate of \$0.1541 and the Local Option Rate of \$0.08 for a total rate of \$0.2341 per \$1000 of assessed value for operations; and that these taxes are hereby imposed and categorized for tax year 2021-2022 upon the assessed value of all taxable property within the District.

	<b>General Government Limitation</b>	<b>Excluded From Limitation</b>
Permanent Rate	\$0.1541/\$1000	\$0.00
Local Option Rate	\$0.08/\$1000	\$0.00

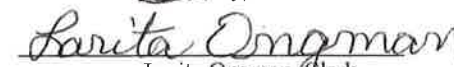
These matters having come before the Board at their meeting on May 19, 2021 with members present voting as indicated below:



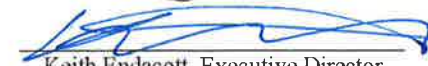
David Burnett, Chairman  
(aye) (nay)



Robert R. Sword, Vice-Chair  
(aye) (nay)



Larita Ongman, Clerk  
(aye) (nay)



Keith Endacott, Executive Director  
Attest

\_\_\_\_\_  
Dolores Edson  
(aye) (nay)



Elizabeth A. Lucht  
(aye) (nay)



Einar Brandsness  
(aye) (nay)

\_\_\_\_\_  
Stephen Schelb  
(aye) (nay)