

**Klamath Radio Interoperability Executive Board Meeting**  
June 14, 2021 – 1:00pm  
at Klamath 911 Emergency Communications District Office

Present: Keith Endacott - Klamath 911 Ex. Director  
John Ketchum – FDB - Keno Fire District, Fire Chief  
Brandon Fowler – KCSO - Klamath County Emergency Manager  
Mike Cook – KCAAC - Chiloquin RFPD, Fire Chief, Virtual  
Jeremy Morris - Klamath County Public Works

Absent: Matt Hitchcock - FD #1  
Rob Dentinger - Klamath Falls City Police

Guests: Greg Davis – FD#1  
Devon Brown – FD#1  
Chris Swan – Klamath 911, Comm. Supervisor  
Darek Wiczorek - MCP, Virtual  
Brett Hubbard – MCP, Virtual  
Garret Winter - Day Wireless, Account Rep, Virtual  
Craig Caldwell – Skylakes, Virtual

**I. CALL TO ORDER:** Meeting was called to order by Keith Endacott at 1:06pm.

A. Roll Call

B. Public Comment: None

C. Communications: None

**II. OLD BUSINESS:** Brandon Fowler motioned to approve May meeting minutes, Jeremy Morris seconded, no discussion, motion carried unanimously.

**Claims & Demands:** Keith reviewed the following bills.

Mission Critical Partners \$10,608.23 for continued project phase1, Pacific Power in the amount of \$354.35, Day Wireless in the amount of \$520.00 for Hamaker control site repairs, and Angel Mt. in the amount of \$2663.13.

Brandon Fowler motioned to pay bills as presented, Jeremy Morris seconded, no discussion, motion carried unanimously.

**Project Updates**

## **Needs Assessment Grant – Project Presentation:**

John Ketchum arrived.

No feedback for Darek yet, just questions relating to the end of project, David has left company and Bret is taking over. Darek stated as far as our project, he has not received comment on report or training piece.

Keith mentioned our concerns of incurring more cost due to David being gone and the work he produced, also the fact of how many people he had talked to and if this will affect the final product.

Derek explained they will not ask for any more money and will be sending the final invoice. More work to be done, but no further cost.

Brandon asked about training manual if Bret was going to pick it up where David left off and finish it,

Darek wants to get our feedback to see if its moving right direction and then decide who to assign. Brandon reiterated that David had spoken to several people and is concerned this will affect the report.

Ketchum asked if a draft had been done and Keith explained that it was partially complete. Ketchum said we should read through it and discuss points that we want to provide back to Mission Critical in a work session.

Keith agreed to have a small workgroup together and discuss. Brandon advised that Chief Hitchcock put out list of concerns and items wanting to know if we should forward those to Mission Critical or discuss in group first. Keith and Ketchum agreed to work those out internally within KIRG.

Keith talked about KIRG brainstorming what has been provided and determine what needs to be updated, then have Mission Critical compile it, Darek apologized for inconvenience and said he will wait for feedback from KIRG.

Brandon asked if anyone had any points to bring up with the report itself.

Keith said no feedback was given to him on the final report either and suggested discussing that as well in the work session.

Keith told Darek we will have something scheduled within a week and get some feedback on both the final report and user guide. Darek offered to expand on any of the information as needed.

Darek talked about the feedback he already received and that it was incorporated into the final report. Keith does not anticipate any big changes regarding the report, but the user guide is what needs more work.

Keith discussed using Matt's email as a starting point for the work session.

Workgroup scheduled for June 22<sup>nd</sup> 11am at 9-1-1 Ketchum discussed having the information ready to be completed by the 24<sup>th</sup> to give a report/update at Fire Defense meeting

### **III. NEW BUSINESS**

**Open Discussion: None**

**IV. ADJOURNMENT:** Keith adjourned the meeting at 01:30pm.

**Next Work Session Meeting:** Tuesday June 22, 2021 @ 11:00am

**Next Meeting Date:** July 12, 2021 @ 1:00pm

Meeting adjourned at 1:30pm.