

# RESOURCES

LB-20

## GENERAL FUND

HISTORICAL DATA				RESOURCE DESCRIPTION	Klamath 9-1-1 Emergency Communications District				
Actual Second Preceding 2016-2017	Actual First Preceding 2017-2018	Adopted Budget This Year 2018-2019			Supplemental Budget for Current Year 2019-2020				
					Proposed by Budget Officer	Previous amount if changing	Adopted by Governing Body		
1			1	<b>Beginning Fund Balance</b>				1	
2			2	Available cash on hand*(cash basis),or				2	
3	802,217	658,398	585,571	3	Net working capital*(accrual basis)	732,501		732,501	3
4	1,176	11,041	500	4	4020 - Interest	1,000		1,000	4
5	48,709	44,996	35,000	5	4043 - Previously levied taxes estimated to be received	35,000		35,000	5
6			-	6				-	6
7			-	7	OTHER RESOURCES			-	7
8	389,604	387,816	380,000	8	4010 - 9-1-1 Excise Tax	390,000		390,000	8
9	6,912	8,156	6,400	9	4025 - Tow Contract Fees	7,500		7,500	9
10	2,518	3,974	2,800	10	4030 - Miscellaneous Receipts(gifts, records duplication)	3,900		3,900	10
11	12,855	49,644	23,000	11	4040 - Other Revenue (ODF/ODFW in lieu of Taxes)	35,000		35,000	11
12	68,588	53,794	-	12	4500 - MSAG Reimbursement	48,000		48,000	12
13	16,939	16,425	17,500	13	4600 - Contract Service Fees	17,500		17,500	13
14	-		-	14	4800 - Grant Revenue			-	14
15	0	0	377	15	Transfer from Building Reserve Fund	375		375	15
16	-		0	16	Transfer from Equipment Reserve Fund	475,000	0	475,000	16
17				17				-	17
18	1,349,518	1,234,244	1,051,148	18	Total resources, except taxes to be levied	1,745,776	1,270,776	1,745,776	18
19			1,249,313	19	Taxes necessary to balance	1,283,852		1,283,852	19
20	1,188,171	1,178,401		20	4041 - Taxes collected in year levied			-	20
21	2,537,689	2,412,645	2,300,461	21	<b>TOTAL RESOURCES</b>	<b>3,029,628</b>	<b>2,554,628</b>	3,029,628	21

\*Includes Unappropriated Balance Budgeted Last Year

## DETAILED EXPENDITURES

LB-31

### GENERAL FUND

HISTORICAL DATA				EXPENDITURE DESCRIPTION	Klamath 9-1-1 Emergency Communications District			
Actual Second Preceding 2016-2017	Actual First Preceding 2017-2018	Adopted Budget This Year 2018-2019			SUPPLEMENTAL Budget for Current Year 2019-2020			
					Proposed by Budget Officer	Previous amount if changing	Adopted by Governing Body	
1			1	<b>PERSONAL SERVICES</b>				1
2	80,608	85,107	104,436	2 Director	105,823		105,823	2
3	61,809	36,122	59,844	3 Operations Manager	75,279		75,279	3
4	0	0	46,639	4 Communications Supervisor	57,838		57,838	4
5	395,397	436,744	458,286	5 Full-time Dispatcher (10)	485,382	526,305	485,382	5
6	21,554	37,706	44,885	6 Part-time Dispatcher (1)	28,057		28,057	6
7	59,993	41,319	108,220	7 Half-time Dispatcher (4)	136,747	145,477	136,747	7
8	0	4,191	55,267	8 Business Manager	59,323		59,323	8
9	34,847	35,265	0	9 Administrative Assistant	0		0	9
10	25,696	40,071	38,008	10 6566-Overtime Wages	25,000	35,451	25,000	10
11	11,795	7,260	25,854	11 Holiday, Comp and Sick Bonus Pay	15,798		15,798	11
12	15,435	14,483	20,764	12 6596-Social Security/Medicare/WBF	19,255		19,255	12
13	1,106	572	2,500	13 6570-Workers Compensation Insurance	1,200		1,200	13
14	99,631	120,280	144,644	14 6571-PERS (Retirement)	200,000	214,761	200,000	14
15	202,247	229,584	293,157	15 6572-Medical Insurance	310,000	356,183	310,000	15
16	132	324	300	16 6574-EAP Insurance (Employee Assistance)	300		300	16
17	2,273	2,197	2,786	17 6573-Life & Long Term Disability Insurance	2,707		2,707	17
18	1,173.00	1,363	2,000	18 6597-Recruitment	2,000		2,000	18
19	<b>1,013,694</b>	<b>1,092,588</b>	<b>1,407,589</b>	19 <b>TOTAL PERSONAL SERVICES</b>	<b>1,524,709</b>	<b>1,645,757</b>	<b>1,524,709</b>	19
20	<b>14</b>		<b>17</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>17.7</b>	<b>17.7</b>	<b>17.7</b>	20
21								21
22				<b>MATERIALS &amp; SERVICES</b>				22
23	4,920	3,589	5,315	24 7018-Private Car Mileage	3,800	6,180	3,800	23
24	4,419	4,621	10,829	25 7020-Meals, Lodging & Misc. Travel Expenses	5,800	13,671	5,800	24
25	908	468	700	26 7021-Postage, Freight, Express	700		700	25
26	0	0	0	27 Rental (Land & Building)	0		0	26
27	0	0	250	28 7023-Rental (All Other - Tools, Equip)	250		250	27
28	7,242	5,339	9,000	29 7024-General Telephone Expense	9,000		9,000	28

## DETAILED EXPENDITURES

LB-31

### GENERAL FUND

EXPENDITURE DESCRIPTION									
HIS	Actual Second Preceding 2016-2017	Actual First Preceding 2017-2018	Adopted Budget This Year 2018-2019		EXPENDITURE DESCRIPTION	SUPPLEMENTAL Budget for Current Year 2019-2020			
						Proposed by Budget Officer	Previous amount if changing	Adopted by Governing Body	
<b>Materials &amp; Services Continued</b>									
1	5,112	4,561	6,900	1	7001-Training Fees & Expenses	7,700		7,700	1
2	10,799	7,043	10,200	2	7003-Maintenance & Repair	12,800		12,800	2
3	7,577	7,798	8,000	3	7004-Business Insurance	8,000		8,000	3
4	1,194	1,188	1,440	4	7005-Publications & Legal Notices	1,440		1,440	4
5	3,212	2,968	3,500	5	7006-Dues & Subscriptions	3,500		3,500	5
6	13,234	2,991	14,000	6	7008-Office Supplies & Expenses	14,000		14,000	6
7	1,487	2,373	2,900	7	7009-Recognition Events & Awards	2,900		2,900	7
8	3,793	4,367	4,050	8	7010-Board Training & Conferences	4,730		4,730	8
9	372	662	1,452	9	7011-Board Meeting Expenses	1,452		1,452	9
10	1,910	0	2,000	10	7012-Election Expenses	1,000		1,000	10
11	2,948	2,406	5,300	11	7013-Public Awareness	4,300		4,300	11
12	0	128	1,000	12	7014-Miscellaneous	1,000		1,000	12
13	509	383	1,300	13	7015-Office Equipment	1,600		1,600	13
14	0	534	4,180	14	7016-Communiucations Equipment (new account)	9,100		9,100	14
15	0	0	150	15	7017- Interest / Loan expense	150	150	150	15
16	18,929	18,572	20,000	16	7028-Utilities	20,000		20,000	16
17	3,750	7,750	7,500	17	7029-Audit and Accounting Services	9,500		9,500	17
18	48,119	69,111	88,450	18	7030-Contract Services	70,000	90,379	70,000	18
19	3,572	11,429	10,800	19	7031-Legal Services	8,800		8,800	19
20	80	235	200	20	7032-Language Line	200		200	20
21	10,446	9,169	9,300	21	7033-Radio System Maintenance Fee - KIRG	9,300		9,300	21
22	68,588	44,771	0	22	7099 - MSAG Pass Through (historical)				22
23	<b>223,120</b>	<b>212,456</b>	<b>228,716</b>	23	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>211,022</b>	<b>241,652</b>	<b>211,022</b>	23

## DETAILED EXPENDITURES

LB-31

### GENERAL FUND

HIS	EXPENDITURE DESCRIPTION				SUPPLEMENTAL Budget for Current Year 2019-				
	Actual Second Preceding 2016-2017	Actual First Preceding 2017-2018	Adopted Budget This Year 2018-2019		Proposed by Budget Officer	Previous amount if changing	Adopted by Governing Body		
				1	<b>CAPITAL OUTLAY</b>				
1	2,421	4,344	14,359	2	8220 - Office Equipment	12,500		12,500	1
2	27,739	23,486	14,361	3	8210 - Communications Equipment	7,361		7,361	2
3			0	4					3
4	38,473	21,385	23,130	5	8240-USDA Bldg Payment - Principal	587,043	23,130	587,043	4
5	109,128	62,958	61,214	6	8241-USDA Bldg Payment - Interest	74,356	61,214	74,356	5
6				7					6
7	<b>177,761</b>	<b>112,173</b>	<b>113,064</b>	8	<b>TOTAL CAPITAL OUTLAY</b>	<b>681,260</b>	<b>84,344</b>	<b>681,260</b>	7
8				9					8
9				10	<b>SPECIAL PAYMENTS</b>				
10			0	11	7099 - MSAG Pass Through	48,000		48,000	10
11				12					11
12		0	0	13	<b>Total Special Payments</b>	48,000	0	48,000	12
13				14					13
14				15	<b>INTERFUND TRANSFERS</b>				
15	150,000	0	0	16	Transfer to Equipment Reserve Fund				15
16	0	0	0	17	Transfer to Facilities Reserve Fund	49,623	0	49,623	16
17				18					17
18	<b>150,000</b>	<b>0</b>	<b>0</b>	19	<b>TOTAL TRANSFERS</b>	<b>49,623</b>	<b>0</b>	<b>49,623</b>	18
19				20					19
20	0	0	0	21	General Contingency	0			20
21				22					21
22			0	23	<b>TOTAL CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>0</b>	22
23				24					23
24	<b>1,564,575</b>	<b>1,417,217</b>	<b>1,749,369</b>	25	<b>TOTAL EXPENDITURES</b>	<b>2,514,614</b>	<b>2,039,614</b>	<b>2,514,614</b>	24
25	<b>802,217</b>	<b>658,398</b>	<b>551,093</b>	26	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>515,014</b>		<b>515,014</b>	25
26	<b>2,366,792</b>	<b>2,075,614</b>	<b>2,300,462</b>	0	<b>TOTAL</b>	<b>3,029,628</b>	<b>2,554,628</b>	<b>3,029,628</b>	26

FORM  
LB-11

**RESERVE FUND - EQUIPMENT  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued  
or abolished. Date can not be more than 10 years  
after establishment: 2021

This fund is authorized and established by resolution  
number 12-02, on April 18, 2012 for the following specified purposes:  
Repair or replacement of Communications District Equipment.

Klamath 9-1-1 Emergency Communications District

HISTORICAL DATA				DESCRIPTION RESOURCES AND REQUIREMENTS	Supplemental Budget for Current Year 2019-2020			
Actual		Adopted Budget This Year 2018-2019			Proposed by Budget Officer	Previous amount if changing	Adopted by Governing Body	
Second Preceding Year 2016 - 2017	First Preceding Year 2017-2018							
				<b>RESOURCES</b>				
				<b>Beginning Fund Balance:</b>				
1				1 Cash on hand*(cash basis),or	679,698		679,698.00	1
2	69,518	219,753	679,698	2 Working Capital*(accrual basis)				2
3	235.00	529.00		3 Earnings from investments (interest earned)				3
4	150,000	453,000	0	4 Transferred from other funds				4
5				5				5
6	219,753	673,282	679,698	6 Total resources, except taxes to be levied	679,698	0	679,698.00	6
7				7 Taxes necessary to balance				7
8				8 Taxes collected in year levied				8
9	219,753	673,282	679,698	9 TOTAL RESOURCES	679,698	0	679,698	9
10				<b>REQUIREMENTS</b>				10
11		0	0	11 Radio Console & Transmitter Equipment				11
12	0	0	0	12 Communications & Security Equipment	3,000		3,000	12
13				13 Transfer to General Fund	475000	0	475,000.00	13
14			50000	14 8210 comm equipment				14
15				15 8220 office equipment				15
16				16				16
17				17				17
18				18				18
19	0	0	50,000	19 6. Total Expenditures	478,000	0	478,000	19
20	219,753	673,282	629,698	20 7. RESERVED FOR FUTURE EXPENDITURE	201,698	679,698	201,698	20
21	219,753	673,282	679,698	21 <b>13. TOTAL REQUIREMENTS</b>	<b>679,698</b>		<b>679,698</b>	21

\*Includes Unappropriated Balance budgeted last year

FORM  
LB-11

This fund is authorized by ORS 294.525 and established by resolution number 20-02, on May 20, 2020 for the following specified purposes: facility maintenance, repairs and updates

**RESERVE FUND -FACILITY  
MAINTENANCE, REPAIRS & UPDATES**

Any balance in a fund referred to in ORS 280.110 that is not expended or obligated within 10 years from the date the fund was established shall be transferred to the general fund of the District.

Klamath 9-1-1 Emergency Communications District

HISTORICAL DATA				DESCRIPTION RESOURCES AND REQUIREMENTS	Supplemental Budget for Current Year 2019-2020			
Actual	Adopted Budget This Year 2018-2019				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding 2016-2017	First Preceding 2017-2018						
				<b>RESOURCES</b>				
				<b>Beginning Fund Balance:</b>				
1	84,463	84,590	84,590	1 Cash on hand*(cash basis),or	84,590		84,590	1
2	0		0	2 Working Capital*(accrual basis)	0		0	2
3	127	127	130	3 Earnings from investments (interest earned)	130		130	3
4	0	0	0	4 Transferred from general fund	49,623	0	49,623	4
5				5				5
6				6				6
7				7				7
8				8				8
9	84,590	84,717	84,720	9 Total resources, except taxes to be levied	134,343	84,720	134,343	9
10			0	10 Taxes necessary to balance	0	0	0	10
11				11 Taxes collected in year levied				11
12	84,590	84,717	84,720	12 TOTAL RESOURCES	134,343	84,720	134,343	12
13				13 <b>REQUIREMENTS</b>				13
14			84,343	14 USDA-RD Annual Payment	84,343		84,343	14
15			377	15 Transfer to General Fund	0	377	0	15
16				16				16
17				17				17
18				18				18
19				19				19
20			0	20 Total Expenditures	84,343	0	84,343	20
21	84,590	84,717	84,720	21 RESERVED FOR FUTURE EXPENDITURE	50,000	0	50,000	21
22	84,590	84,717	84,720	22 <b>TOTAL REQUIREMENTS</b>	<b>50,000</b>	<b>84,720</b>	50,000	22

\*Includes Unappropriated Balance budgeted last year