

**KLAMATH 9-1-1 COMMUNICATIONS DISTRICT
MINUTES OF DISTRICT BOARD MEETING**

**Wednesday, July 21, 2021
Klamath 9-1-1, 2543 Shasta Way, Klamath Falls OR**

I. Call to Order

The meeting was called to order at 10:00am by Dave Burnett.

Board Members Present: Chuck Brandsness
 Randy Sword
 Dave Burnett
 Betty Lucht
 Bob Moore

Board Members Absent: Larita Ongman

Others Present: Keith Endacott
 Jessica Gibson
 Joanie Rote

II. Pledge of Allegiance

III. Annual Business

Swear in of New and Re-elected Board Members: Bob Moore, Betty Lucht, Randy Sword and Chuck Brandsness all swore in and signed Oath of Office documents.

Election of Officers Chair, Vice Chair & Clerk: Betty nominated Dave for chair, Randy seconded, motion carried unanimously. Betty nominated Chuck for Vice Chair, Randy seconded, motion carried unanimously. Betty said Larita was clerk last year, but she was nominating Bob for clerk. Bob asked what the duties of clerk are. Randy explained the duties of the clerk and Bob was fine with that. Chuck seconded Betty's nomination and vote carried unanimously.

Appointments of Budget Officer, Board Attorney and Secretary: Randy motioned to retain current appointees, Betty seconded, motion carried unanimously. Current appointees are as such: Keith Endacott as Budget Officer, Mike Rudd for Board Attorney and Jessica Gibson as Secretary. Randy motioned to retain the current meeting schedule of the 3rd Wednesday of each month at 10:00 am, Bob seconded, motion carried unanimously.

IV. Consent of the Agenda

A. Approval of Agenda and Minutes: Randy motioned to approve the agenda as printed, Bob seconded, motion carried unanimously.

B. Approval of Minutes: Randy motioned to approve June 16, 2021, meeting minutes as printed, Betty seconded, motion carried unanimously.

C. Claims and Demands: Randy motioned to accept claims and demands for July as printed, Betty seconded, motion carried unanimously.

V. Old Business.

A. Strategic Vision/Sub-Committee Report: Joanie said they are actively working to make sure the CAD system is working effectively as it has had a few recent issues. The system will be taken down for about 30 minutes tomorrow to resolve and update.

New Business.

A. Business Manager Report: Jessica reported that the Lindquist audit is complete with no findings in error. The 20/21 District financial audit with Wise and Co. is at the beginning stage and the contract has been received. The KIRG 20/21 financial report in lieu of audit is complete and will be reviewed at the next KIRG board meeting for final approval and then filed with the State.

B. Ops Manger Report: Joanie reported as noted above we are currently working through some computer issues and one person still in training.

June Call Status: 12,050 total calls of which 5,742 came in on a 911 line, 1,198 were Fire & EMS, 824 were medical specific and 8,001 were law enforcement of which 2,241 were law enforcement initiated.

C. Executive Director Report: Oregon APCO e-board still meeting twice a month. 4 or 5 of the members will be attending the national conference in Texas along with Keith. The fall APCO conference will be held in Bend, Sept 13th – 17th and we are still looking at which staff will attend. The state 911 program is still meeting monthly working on policy revisions for MSAG mapping.

VI. Public Comments and Other Matters:

Keith reminded he and Joannie will attend the August meeting remotely as they will be at the conference. Also, the board had scheduled a work session after that meeting. Randy said he thinks the works session could take place during the regular meeting and not necessary to have separately. The board agreed; it will be added to new business on the agenda.

Dave asked if anyone had someone in mind to fill Steve's position in Zone 4. Discussion followed.

VII. Agenda Items for August 18, 2021, 10:00am meeting

Wage Scale & Comp's Review

VIII. Adjourn: Randy motioned to adjourn the meeting, Chuck seconded, motion carried unanimously. Meeting adjourned at 10:18am.