

**Check Detail Description Sheet**  
**December 1, 2023 TO December 31, 2023**

| Report Page Acc# | Vendor                      | Amount   | Expense Account           | Description   |
|------------------|-----------------------------|----------|---------------------------|---|
| PG 1, 6597       | Onsite Drug & Alcohol       | 255.00   | Recruitment               | Annual Admin Fee & 1 Candidate Screening                      |
| PG 1, 6597       | Facebook                    | 55.00    | Recruitment               | Telecomm Recruitment Ad                                       |
| PG 1, 6597       | J. W. Smith LLC             | 150.00   | Recruitment               | Pre-Employment Physical Exam                                  |
| PG 1, 7001       | KCC                         | 48.00    | Training                  | Staff CPR Cards   |
| PG 1, 7001       | SDAO                        | 610.00   | Training                  | Annual Conference Registration – J. Rote & J. Gibson          |
| PG 1, 7003       | Basin Plumbing              | 255.00   | Maintenance & Repair      | Garbage Disposal Replacement – Labor & Parts                  |
| PG 1, 7006       | SDAO                        | 496.00   | Dues & Subscriptions      | 2024 Membership Dues  |
| PG 1, 7006       | Klamath County Fire Defense | 50.00    | Dues & Subscriptions      | 2024 Dues   |
| PG 1, 7006       | APCO                        | 1226.00  | Dues & Subscriptions      | 2024 Membership   |
| PG 1, 7006       | NENA                        | 725.00   | Dues & Subscriptions      | 2024 Membership   |
| PG 1, 7008       | Vista Print                 | 140.99   | Office Supplies & Expense | 100 Christmas Cards   |
| PG 1, 7009       | ComData                     | 1400.55  | Awards & Events           | Staff Christmas Party Food & Gifts                            |
| PG 1, 7010       | Howards Meat Center         | 900.00   | Board Training & Expense  | 18 Staff Christmas Gift Certificates                          |
| PG 1, 7010       | SDAO                        | 945.00   | Board Training & Expense  | Annual Conference Registration – J. Bos, L. Ongman & R. Sword |
| PG 2, 7018       | K. Endacott                 | 348.46   | Private Car Mileage       | APCO Quarterly, Kfalls to Newport Round Trip                  |
| PG 2, 7018       | J. Rote                     | 348.46   | Private Car Mileage       | APCO Quarterly, Kfalls to Newport Round Trip                  |
| PG 2, 7020       | K. Endacott                 | 138.00   | Meals, Lodging & Misc.    | APCO Quarterly – 6 meals not provided                         |
| PG 2, 7020       | J. Rote                     | 115.00   | Meals, Lodging & Misc.    | APCO Quarterly – 5 meals not provided                         |
| PG 2, 7020       | Best Western                | 540.28   | Meals, Lodging & Misc.    | APCO Quarterly – 2 Nights Lodging, K. Endacott & J. Rote      |
| PG 2, 7841       | Zions Bank                  | 6672.75  | Building Payment Interest | Interest Only Payment   |
|                  |                             |          |                           |   |
|                  | Total                       | 15419.49 |                           |   |