

## **Klamath Radio Interoperability Executive Board Meeting**

September 14, 2023 – 10:00am

at Klamath 911 Emergency Communications District Office

**Present:** Keith Endacott - Klamath 911 Ex. Director  
Mike Cook - KCAAC - Chiloquin RFPD, Fire Chief  
Chris Kaber - KCSO, Sheriff  
Jeremy Morris - Klamath County Public Works  
James Wilson - FDB - Crescent, Fire Chief – Virtual  
Aaron Thomas - Klamath Falls City Police

**Absent:** Rob Dentinger - Klamath Falls City Police, Chief  
Matt Hitchcock - FD #1, Fire Chief

**Guests:** Joanie Rote – Klamath 911, Ops Manager  
Garrett Winter – Day Wireless  
Bradley Kahler – Central Cascades Fire & EMS, Virtual  
Chris Tate – Day Wireless  
Roger Tay – Day Wireless

**I. CALL TO ORDER:** Meeting was called to order by at 10:01 am.

**A. Roll Call**

**B. Public Comment:** None

**C. Communications:** Keith was contacted by a consulting firm regarding new construction at OIT to allow public safety radios to work in the building. Keith provided them with the primary law and fire frequencies but no tac channels.

Keith received the BLM inventory certificate requested as a requirement for sites on BLM land. The group is responsible for completing it because of the Hamaker repeater site.

SDIS Insurance Best Practice Program: discussed discount eligibility sections that require board member training. Completed training can be sent to Jessica or Keith for adequate documentation to sign off. Discussion followed regarding training, time commitment etc. Mike will be attending the SDAO Klamath falls training and Jessica will email the online link for training to the group.

Angel Mt.: Notice of assignment of lease and redirection of payments was received with notarization, but it is missing the effective date. James said these are common and explained why they are issued. Discussion followed on concerns of the letter and if further action needs to take place before sending September's payment. Keith suggested requesting a copy of the

original lease and validation of the new company and contracted agency to receive payments. James confirmed that the State has Don Mills recorded as the rightful owner online.

Jeremy arrived at 10:17a

Jeremy asked if this was the site they were trying to vacate. Keith said yes. Discussion followed regarding the agreement, intent to vacate when the lease expires and additional options. Mike asked Keith to confirm the effective date and request a copy of the agreement for comparison to the one on file for KIRG. Chris Kaber said the document looks to be a redirect of payment only and does not change the lease or modify it. Keith will confirm where to send the check. The group agreed to issue payment for September and review next month.

## **II. OLD BUSINESS**

**A. Meeting Minutes:** Jeremy motioned to approve the meeting minutes from August 14th, Chris Kaber seconded, motion carried unanimously.

Mike thanked the 911 staff for putting together the monthly documents and all the work they do on behalf of the group.

**B. Claims & Demands:** Keith reviewed the following bills.

Angel Mt/Tigr in the amount of \$2820.51 for monthly rent, Pacific Power in the amount of \$443.05 for monthly utilities and Herald & News in the amount of \$92.31 for annual meetings notice publication.

Jeremy motioned to pay bills as presented for September with the modification that Keith verifies the noted changes to Angel Mt., Chris Kaber seconded, motion carried unanimously.

**C. Bylaws/Policy Review:** Discussion followed regarding any necessary cleanup of the documentation for emergency spending authorization. Mike thinks an annual review of the bylaws is prudent and will leave on for discussion in October.

**D. Hamaker Control Site DWS:** Discussion as part of new business.

## **III. NEW BUSINESS**

**A. Radio Study Review:** Garrett provided documentation of the radio system study performed by DWS with the buildout plan put together by their team for review and discussion. The group has met quite a few times in the past months and has a good idea of what KIRG is looking for. Garrett reviewed the graphs provided, acknowledged the groups desire to vacate the Hamaker/Odell sites and explained the upgrade phases. Documentation includes maintenance contract and equipment pricing. Roger said this can be a per phase or an all-in-one approach, so

the pricing is not set in stone and flexible based on approach. Discussion followed regarding what was built into each phase, the best approach to accomplish desired results in a timely manner and financing options.

Jeremy asked if the quote was all inclusive or are there additional soft costs. Garrett said it is all inclusive except for permits and a few power components that will be outsourced.

Chris Tate said they could provide a 1-, 3- and 5-year financing plan for the group's consideration.

Jeremy asked what period they are looking at for the project. Garrett said if it were purchased today they could be ready to begin next summer because the winter months would cause a delay to start. Discussion followed regarding overlap and transition during phases.

Keith said KIRG owns all the equipment except for the 911 components and thinks the best pursuit would be a grant and to do the project all at once to keep from having to prioritize one thing over another. Keith likes the plan; it is just a case of where to find funding. Aaron said he is good with it even though he does not understand all of it. Keith said the main thing of concern for them would be the encryption which will only be improved in the upgrade. Brad thinks it sounds good and would only like a warning on the P25 component that will need to be added. Mike says he sees a robust and viable system and thinks this is a much better design, so they need to find the financing to make it happen. Brad likes it and would still like to see a recommendation of radios for agency purchase. James said he will put that together and present a proposal next month for the group to review. Garrett recommends having a radio inventory count as well.

James confirmed with Garrett that the approach for this upgrade is a hardware refresh of the current system and not a new build. It is replacing a lot of the aging system and not a new engineered system. Garret agreed it is an upgrade to the current system that will add some new components and an increased capacity.

Chris Tate asked about procurement and if they thought they had to go out for bidding because they use contracts in system upgrades. Garrett said they can look at a sole source.

Mike said he likes that this addresses the maintenance contract they have desired for a long time.

Keith said he thinks this is like the one 911 has done and could be sole sourced with language stating its replacement of current equipment and not a new system. James thinks this is heavily a system refresh and does not see a problem as sole source with competitive contracts since the system as it stands is a Motorola System. Chris said they are already using the negotiated contracts and pricing, so it is sufficient.

Next steps are a review of finance options to keep moving forward. Garrett said he has seen other counties such as Grant and Harney that contacted Murphy and Wyden's office in obtaining funding for these types of projects. James said he would consider funding through financing or

distribution and an AFG to solve the subscriber problem because it is a better selling point for the project. Jeremy asked what the longest term is on financing? Chris Tate said Lease Corporation and Great America is open to 5-to-10-year terms. James cautioned financing anything further than 10 years because the system may need another refresh by that time.

**Open Discussion:** None

**Good of the Order:** None

**IV. ADJOURNMENT:** Jeremy motioned to adjourn, Aaron seconded, meeting adjourned at 11:31am.

**Next Meeting Date:** October 12, 2023 @ 10:00am