

**KLAMATH 9-1-1 COMMUNICATIONS DISTRICT  
MINUTES OF DISTRICT BOARD MEETING**

**Wednesday, September 15, 2021  
Klamath 9-1-1, 2543 Shasta Way, Klamath Falls OR**

**I. Call to Order**

The meeting was called to order at 10:00am by Dave Burnett.

Board Members Present:     Chuck Brandsness  
                                      Dave Burnett  
                                      Betty Lucht  
                                      Larita Ongman  
                                      Bob Moore

Board Members Absent:     Randy Sword

Others Present:             Keith Endacott  
                                      Jessica Gibson  
                                      Joanie Rote  
                                      Chris Swan - Remote  
                                      Brandon Fowler  
                                      Jon Wanzer - Remote  
                                      Jan Bos - Visitor  
                                      Mike Rudd

**II. Pledge of Allegiance**

**III. Consent of the Agenda**

A. Approval of Agenda and Minutes: Larita motioned to approve the agenda as printed, Bob seconded, motion carried unanimously.

B. Approval of Minutes: Larita motioned to approve August 18, 2021, meeting minutes as printed, Chuck seconded, motion carried unanimously.

C. Claims and Demands: Larita motioned to accept claims and demands for September as printed, Bob seconded, motion carried unanimously.

**IV. Presentations:** Wise & Co. 20/21 Financial Audit Report – the auditor informed that final reports would not be ready in advance for the board to review for today's meeting and therefore this is postponed to October.

**V. Old Business.**

A. Strategic Vision/Sub-Committee Report: Joanie reported that there has not been a committee meeting and her operations report will cover topics of the strategic vision.

### **New Business.**

A. Business Manager Report: Jessica reported that the Military Task Force presented their pilot program work and whitepaper to the APCO Ex. Committee. They accepted it and would like to pilot program to move forward with a standing committee. The MTF was dissolved to form a new standing committee that will continue the work. Applications are now being accepted for the new committee.

B. Ops Manger Report: Joanie reported there are 2 new hires that have passed backgrounds and will be starting next week. We lost one part-time employee who is moving out of town. We continue to keep up to date on covid changes. The APCO Conference was very informative, and they received a few demonstrations of new CAD programs. Joanie said they intend to start a request for information from CAD vendors. To do so and not reinvent the wheel Keith is reaching out to another center for information on their recent request. Motorola vendor was present at the KIRG meeting on Monday to observe and had a tour of the center. This is informational for them to see how their CAD could assist.

Joanie was selected as a scholarship award for the Oregon Chapter. This will reimburse a portion of APCO Conference expenses.

August Call Status: 10,035 total calls of which 4,673 came in on a 911 line, 1,113 were Fire & EMS, 809 were medical specific and 6,987 were law enforcement of which 1,985 were law enforcement initiated. Joanie noted a graph is included a historical report that corresponds to the above for calls prior months and year.

Keith added that Motorola make the radios that we use in dispatch, and at our repeater sites for KIRG. Motorola also bought the company that makes our vesta phones and has recently bought a CAD company. The integration will be intriguing to see how it may be an option for our CAD replacement. Discussion followed on the replacement of CAD and how Motorola could be an integrated vendor. Keith said we will have to transition to something in the future and are collecting information.

C. Executive Director Report: The Oregon APCO chapter virtual fall conference started yesterday, is underway currently and he has attended those so far.

Keith reported the APCO conference was split between trainings and presentations. He also logged 10 hours of remote work while away. The conference was well spent to learn and be prepared for his term as the Oregon Chapter President that begins in January. Discussion followed regarding the conference, other chapter attendance and APCO being an international agency.

State 911 Advisory committee is still meeting once a month but nothing new to report. OEM was part of the virtual conference yesterday. They are heavily engaged in their transition from being the "Office" of Emergency Management under the umbrella of Oregon Military Department to the standalone "Department of Emergency Management" HB2927.

APCO Advisory Committee ongoing routine meetings.

D. Bank Signers: Jessica informed the signature was not prepared yet awaiting Bobs information. Bob will fill out today and the signature card will be provided at next month's meeting.

**VI. Public Comments and Other Matters:** Jan Bos introduced herself. She has lived in Klamath since 2006 and her husband has served in the military for 30 years. She loves to work and help however she can. Chuck talked to her about being on the board and she came today to observe. Dave said Jessica can give her the application for the board position.

Keith informed the Advisory meeting will be next month before the board meeting and asked if there was anything they had to present for discussion. Nothing at this time but will email out if they do. Discussion followed regarding the attendance and engagement of the Advisory Committee which has not meet since the first of the year due to no quorum.

Keith called for an Executive Session at Octobers meeting per ORS192.660 (2)(d) and advised that bank signers will be moved to old business.

**VII. Agenda Items for October 20, 2021, 10:00am meeting  
Executive Session per ORS 192.660 (2)(d)**

**VIII. Adjourn:** Larita motioned to adjourn the meeting, Chuck seconded, motion carried unanimously. Meeting adjourned at 10:23am.